

10 October 2018

Regulatory & Governance Committee

Review issues referred to the committee by a statutory officer of the Council or any Council Body

Report of: *Claire Mayhew – Corporate and Democratic Services Manager*

Wards Affected: *All*

This report is: *Public*

1. Executive Summary

- 1.1 The Terms of Reference for the Regulatory & Governance Committee requires it to review issues referred to the committee by a statutory officer of the Council or any Council Body.
- 1.2 This will now be a standing item for the Committee with Officers providing any matters for the committee to consider including a nil response.
- 1.3 There are no current matters to be referred to the committee.

2. Recommendation(s)

- 2.1 That the Committee agrees that there no issues to be referred by the Councils Statutory Officers at this stage.**

3. Introduction and Background

- 3.1 The Council's Constitution provides the framework within which we conduct our business. It describes who is responsible for making decisions and how decisions are made.
- 3.2 The Terms of Reference for the Regulatory & Governance Committee requires it to review issues referred to the committee by a statutory officer of the Council or any Council Body.

4 Reasons for Recommendation

- 4.1 The Constitution requires that the Regulatory & Governance Committee to review issues referred to the committee by a statutory officer of the Council or any Council Body.

5 Consultation

5.1 None.

6 References to Corporate Plan

6.1 The vision of Transformation includes an action to improve the Council's governance arrangements, leading to faster, more effective decision-making.

7 Implications

Financial Implications

Name & Title: Jacqueline Van Mellaerts, Interim Chief Finance Office/S151 Officer

Tel & Email: 01277 312829 /jacqueline.vanmellaerts@brentwood.gov.uk

7.1 There are no direct financial implications arising from this report.

Legal Implications

Name & Title: Daniel Toohey, Monitoring Officer & Head of Legal Services

Tel & Email: 01277 312860/daniel.toohey@brentwood.gov.uk

7.2 There are no direct legal implications arising directly from this report.

8 Background Papers

8.1 None

9 Appendices to this report

None

Report Author Contact Details:

Name: Claire Mayhew, Corporate and Democratic Services Manager

Telephone: 01277 312500

E-mail: claire.mayhew@brentwood.gov.uk